



2023 Financial Statements

Canterbury Hockey Association Incorporated



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For the Year Ended 31 December 2023

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Canterbury Hockey Association Incorporated



Directory

For the year ended 31 December 2023

Nature of Organisation	To administer and develop hockey in the Canterbury region
Address	240 Wooldridge Road Harewood Christchurch
Board	Mark Beatson (Chair) Simon Munt (Deputy Chair) Penny Gough (Appointed Member) Rachel Morrison (Elected Member) Martin Perry (Elected Member)
Independent Auditor	Ashton Wheelans Limited
Legal Advisors	Simpson Grierson
Bankers	ANZ Bank
IRD Number	52-925-142

Canterbury Hockey Association Incorporated



Statement of Financial Performance

For the Year Ended 31 December 2023

	Note	2023 \$	2022 \$
Operating Revenue			
Affiliation Fees		309,814	289,158
Match and Practice Turf Fees		665,882	631,000
Programme Registrations		76,752	69,763
Representative Player Contributions		155,818	138,334
Sponsorship		102,401	99,218
Grants		313,535	325,902
Interest		35,105	8,279
Sundry and Tournament Income	2	248,881	219,596
Total Operating Revenue		1,908,188	1,781,251
Operating Expenses			
Administration Expenses		52,705	44,525
Audit Fees		8,375	7,975
Electricity		53,454	49,030
Repairs and Maintenance		30,532	24,090
Functions and Events		12,625	13,648
Hockey NZ Affiliation Fees		107,799	103,654
Insurance		10,565	9,761
Operating Leases		2,736	2,736
Payments to Coaches, Umpires and Supervisors		149,430	128,910
Professional Fees		2,909	1,822
Representative Programme Expenses	3	210,773	201,745
Staff Expenses		653,820	629,880
Turf Leases		397,757	413,879
Vehicles Expenses		28,135	24,847
Sundry Expenses	4	114,263	56,087
Total Operating Expenses before Depreciation		1,835,879	1,712,589
Depreciation	5	50,942	48,134
Operating Surplus		21,367	20,528
Gain on Asset Disposal		7,326	-
Surplus (Deficit) for the Year		28,693	20,528

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These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.

Canterbury Hockey Association Incorporated



Statement of Movements in Accumulated Funds

For the Year Ended 31 December 2023

	Note	2023 \$	2022 \$
Opening Accumulated Funds 1 January 2023		<u>1,378,614</u>	<u>1,358,086</u>
Plus Net Surplus		<u>28,693</u>	<u>20,528</u>
		28,693	20,528
Closing Accumulated Funds 31 December 2023	15	<u>1,407,307</u>	<u>1,378,614</u>

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These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.

Canterbury Hockey Association Incorporated



Statement of Financial Position

As at 31 December 2023

	Note	2023 \$	2022 \$
Current Assets			
Bank Accounts	6	651,549	771,010
Accounts Receivable	8	46,032	55,337
C.A.S.T Loan Current	9	70,000	-
GST Refund		20,302	15,054
Total Current Assets		787,883	841,401
Non Current Assets			
Advance	10	522,258	522,258
Property, Plant & Equipment	5	228,414	223,347
C.A.S.T Loan Non Current	9	207,300	-
Total Non Current Assets		957,972	745,605
Total Assets		1,745,855	1,587,007
Current Liabilities			
Accounts Payable	11	125,207	115,333
Income in Advance - Grants & Sponsorship	12	92,413	52,500
Funds Held	7	107,598	40,559
Total Current Liabilities		325,218	208,392
Non-Current Liabilities			
Vehicle Loan (Finance Lease)	14	13,330	-
Total Non-Current Liabilities		13,330	-
Total Liabilities		338,548	208,392
Net Assets		1,407,307	1,378,614
Members' Accumulated Funds			
Accumulated Funds	15	1,407,307	1,378,614
Total Accumulated Funds		1,407,307	1,378,614

Approved for and on behalf of the Board on

7 MAY 2024

by:

Chairman

Board Member

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These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



For the Year Ended 31 December 2023

1 Statement of Accounting Policies

The Association is an incorporated society, incorporated under the Incorporated Societies Act 1908. The financial statements of the Association are a special purpose financial report which have been prepared in accordance with the Association's accounting policies. These financial statements have been prepared for the members.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis have been applied.

Going Concern

The Financial Statements are prepared on a going concern basis.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

(a) Revenue

Revenue is recognised in the year in which it is earned. Sponsorship is recognised as revenue in the period to which it relates. Grants which are conditional are initially recorded in the Statement of Financial Position, but are transferred and recognised as revenue in the year the condition upon which the grant is obtained is met. Any grants unspent are held until the relevant expenditure is incurred or are returned to the original donor. Grants which have no obligations or conditions attached are recognised as revenue in the period to which they relate.

(b) Expenses

Expenses have been classified by their function to the Association.

(d) Accounts Receivables

Accounts receivable have been recorded at their expected realisable value.

(e) Property, Plant & Equipment

Fixed assets are recorded at cost less accumulated depreciation.

Depreciation is calculated based on the expected useful life of the assets, using the diminishing value method.

The rates applied are as follows:

Office Equipment, 10% - 50%;

Motor Vehicles, 16% - 30%

Plant & Equipment, 10% - 50%;

Buildings, 4% - 10%

From 2023 new assets purchased will be depreciated using straight line method. The rates applied:

Office Equipment, 10% - 50%;

Motor Vehicles, 10% - 30%;

Plant & Equipment, 5% - 50%;

Buildings, 4% - 10%

Intangible Asset, 10%

(f) Goods and Services Taxation (GST)

Revenues and expenses have been recognised in the financial statements exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All Items in the Statement of Financial Position are stated exclusive of GST, with the exception of trade payables and trade receivables (where applicable).

(g) Income Tax

The Association is a Not for Profit Organisation and has been granted an exemption from income tax under CW46 of the Income Tax Act.

(h) Changes in Accounting Policies

There are no changes in accounting policies, all policies have been applied on the same basis as prior year.



For the Year Ended 31 December 2023

	2023	2022
2 Sundry Income		
Included in Sundry Income are the following items:		
Masters Hockey	56,878	50,619
Summer Hockey Entry Fee	40,933	34,105
Hockey 5's	11,426	10,922
Talent Development Revenue	15,765	16,952
Officials Income	14,747	-
Tournament Income	26,197	19,955
Ōtautahi Cup Revenue	21,287	27,486
Turf Replacement Levy	17,853	16,294
Donations	2,170	7,244
Function Registrations	6,056	4,878
Sundry Revenue	22,741	15,091
Fundraising	-	14,848
Indoor Hockey Income	12,827	-
Wage Subsidy	-	1,200
	248,881	219,596
3 Representative Programme		
Included in the Representative Programme expenses are the following items:		
Accommodation	97,208	96,219
Airfares	34,372	20,649
Ground Transport	23,328	15,319
4 Sundry Expenses		
Included in Sundry Expenses are the following items:		
Club Mark Rebate	10,950	(3,087)
Resources	13,856	32,186
Sundry Competition Expenses	4,360	3,693
Indoor Hockey Expenses	13,358	-
Officials Expenses	18,745	246
Sundry Tournament & Event Expenses	6,343	8,084
Cleaning, Signage & Bank Fees	10,705	8,561
Sundry Expenses	4,060	-
Board, Committee, Brand & Sponsorship Servicing	3,934	3,150
Hockey NZ Costs	1,846	1,933
Travel	4,444	3,949
Asset Disposal	-	(2,630)
Ōtautahi Cup	21,662	-
	114,263	56,087

In 2023 Ōtautahi Cup expenses are included in Sundry expenses, Ōtautahi income has been included in Sundry Income as in previous years. Ōtautahi Expenses were \$28,284 in 2022 and are included in Representative Programme.

5 Property, Plant and Equipment

Fixed Assets and Depreciation are set out in the following schedule:

	Cost	Depreciation Charged	Accumulated Depreciation	Closing Book Value
	\$	\$	\$	\$
Fixed Assets 2023				
Office Equipment	123,137	14,312	97,634	25,503
Plant & Equipment	184,463	13,765	149,881	34,582
Buildings	162,395	4,709	68,201	94,194
Motor Vehicles	118,643	17,612	54,863	63,780
Intangible Assets	10,900	545	545	10,355
Total	599,538	50,943	371,124	228,414
Fixed Assets 2022				
Office Equipment	123,137	12,420	83,321	39,816
Plant & Equipment	180,884	15,793	136,116	44,768
Buildings	151,237	3,747	63,493	87,744
Motor Vehicles	92,562	16,173	41,542	51,020
Total	547,820	48,133	324,472	223,348



For the Year Ended 31 December 2023

	2023	2022
6 Bank Accounts		
CHA Bank Accounts		
ANZ Operational Account	40,565	133,528
ANZ Business Call Account	150,466	824
ANZ Serious Saver Account	249,002	304,319
ANZ Supporters Account	3,315	638
ANZ Supporters Club -Serious Saver Account	101,193	101,129
ANZ Events Account	-	11
ANZ Investment 1015	-	-
ANZ Investment 1021	-	190,000
Holding (funds belonging to Masters)	(600)	-
Total CHA Bank Accounts	543,941	730,448

Bank Accounts Held on Behalf of Masters, Rep Teams, Umpire/Officials Fund and Events account

The following bank accounts are held on behalf:

ANZ Masters Account	74,210	30,518
ANZ Representative Team Accounts	1	5
ANZ Umpire Development Trust Account	-	3
ANZ Umpire Development Investment - 1022	-	10,036
Officials Operational Account	6,170	-
ANZ Events Account	27,229	-
Total Funds Held on Behalf	107,609	40,562
Total Bank Accounts	651,549	771,009

7 Funds Held

Funds held on behalf of others are not available for Canterbury Hockey 's operations. The related funds are held in separate bank accounts (as noted above). Funds held on behalf of Masters, Representative Teams, Umpire Development Trust (2022), Officials Fund and Events Account are recorded as a current liability in the Balance Sheet.

The Events account holds funds that will be moved to the Canterbury Hockey Community Impact Fund in 2024. The funds from the Supporters Club Serious Saver will also be transferred to the Community Impact Fund.

8 Accounts Receivable & Prepayments

	2023	2022
Accounts Receivable (Net)	7,605	35,436
Related Party Receivables	-	-
Prepayments	38,428	19,901
	46,032	55,337

9 C.A.S.T Loan

From March to May 2023, \$325,000 was advanced to Canterbury Artificial Surfaces Trust. The outstanding balance at 31 December is \$277,300. The current portion has a balance of \$70,000, it is due to be paid to CHA between August 2024 and December 2024 @ \$14,000/month (\$70,000). Interest is also payable @ the rate of 5.75%.

The Non-Current portion of the loan has a balance of \$207,300. C.A.S.T will make repayments on this portion from January 2025 with the final payment being in June 2026. Interest is also payable @ the rate of 5.75%.

	2023	2022
C.A.S.T Loan Current	70,000	-
C.A.S.T Loan Non Current	207,300	-
	277,300	-

10 C.A.S.T Advance

This advance to Canterbury Artificial Surfaces Trust is unsecured, interest free and repayable on demand. However, repayment is not expected to be required within the next twelve months.



For the Year Ended 31 December 2023

	2023	2022
11 Accounts Payable		
Accounts Payable	60,450	51,547
Accruals	33,343	39,894
Employee Entitlements	31,414	23,892
	125,207	115,333
12 Income in Advance	2,023	2,022
Income in Advance - Grants	70,500	52,500
Income in Advance - Sponsorship	21,913	17,767
	92,413	70,267

13 Operating Lease

Payments made under operating leases are recognised in the Statement of Financial Performance on a straight line basis over the term of the lease. The Association has lease agreements in place for the use of the artificial surface hockey turfs in the province. Also a non cancellable operating lease rentals for the photocopier used by the Association.

	2023	2022
Leases Current	229,621	259,836
Leases Non Current	-	142,896
	229,621	402,732

14 Finance Lease

The Association entered into a finance lease for a Mitsubishi Outlander vehicle in December 2023. The asset is capitalised. There was an initial payment of \$9,454 paid in December 2023. There are no repayments in 2024. The monthly payments commence January 2025 and the final payment will be November 2026. Interest will be recognised when paid.

	2023	2022
Leases Current	-	-
Leases Non Current	13,330	-
	13,330	-

15 Members Accumulated Funds

	2023	2022
Accumulated Funds		
Accumulated Funds as at 1 January	1,025,922	1,005,394
Operating Surplus for the Year	28,693	20,528
Net Transfers between Reserves	-	-
Accumulated Funds as at 31 December	1,054,615	1,025,922

Reserves

Reserves at 31 December were:

	2023	2022
Turf Replacement Reserve	152,691	152,691
Turf Development Reserve	200,000	200,000
	352,691	352,691

Accumulated Funds as at 31 December

1,407,307	1,378,615
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The Reserves are intended to fund the development and on-going surface replacement of artificial turfs at Nunweek Park and any additional sites that may be developed with artificial surface hockey fields. The related funds are included within the cash balances disclosed in note 6.

Net Transfers Between Reserves were:

	2023	2022
General Reserve to Turf Replacement Reserve	-	-

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For the Year Ended 31 December 2023

16 Related Party Transactions

Nick Harris is a Trustee of Canterbury Artificial Surfaces Trust (CAST) and served on the CHA Finance Committee. During the year the Association leased turfs from CAST and also held an advance in relation to CAST (see Note 10).

Some board members and their immediate family members have connections with individual clubs. These relationships are recorded in an interest register and should involvement with a decision be considered a conflict of interest the board member would remove themselves from the voting process.

17 Contingent Liabilities

There are no contingent liabilities at balance date.

18 Capital Commitments

There are no capital commitments at balance date.

19 Subsequent Events

No significant events have occurred subsequent to balance date which would have an effect on this performance report.

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INDEPENDENT AUDITOR'S REPORT

To the Members of Canterbury Hockey Association Incorporated

Opinion

We have audited the financial statements of Canterbury Hockey Association Incorporated (the Association) on pages 3 to 10, which comprise the statement of financial position as at 31 December 2023 and the statement of financial performance and statement of movements in equity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements of the Association on pages 3 to 10 are prepared, in all material respects, in accordance with the Association's accounting policies.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Ashton Wheelans provided minor sponsorship (fence signage and golf day) to the Association. Except for this matter and other than in our capacity as auditor we have no relationship with, or interests in the Association.

Emphasis of Matter – Basis of Accounting and Restriction on Distribution and Use

There is no statutory obligation to prepare the financial statements in accordance with generally accepted accounting practice. We draw attention to Note 1 which describes the basis of accounting. The Association has prepared its financial statements in accordance the accounting policies disclosed. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the board and its Members. Our report is not modified in respect of this matter.

Board's Responsibility for the Financial Statements

The Board is responsible for the preparation of the financial statements in accordance with the Association's accounting policies, and for such internal control as the Board determines is necessary to enable the preparation of the financial statements that is free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intend to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITOR'S REPORT

To the Members of Canterbury Hockey Association Incorporated

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Board, and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

Ashton Wheelans Limited.

ASHTON WHEELANS LIMITED

Chartered Accountants
Level 2, 83 Victoria Street
Christchurch
07 May 2024