



**CANTERBURY HOCKEY ASSOCIATION
COMPETITIONS BY-LAWS**

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Introduction

The rules contained within this document are approved by the Canterbury Hockey Association (CHA) as the official By-Laws applied to all hockey competitions played under the jurisdiction of CHA. However, this document must be read in conjunction with the specific 'Rules & Regulations' of a particular CHA competition to obtain a complete interpretation of the parameters within which a particular CHA competition will operate.

CHA delegates responsibility to each of the operational committees responsible for the administration of particular CHA competitions to determine the need for any variations to these By-Laws. This delegation is provided on the understanding that any variations must be endorsed by the CHA Chief Executive Officer and stipulated in the 'Rules & Regulations' document pertaining to a particular CHA competition and the 'Rules & Regulations' document must be circulated to participants and available upon request.

Rules of Hockey

CHA endorses the Rules of Hockey as governed by the Federation of International Hockey (FIH) and the Hockey New Zealand (HNZ). All fixtures played under the jurisdiction of CHA are to apply the rules of hockey as defined by FIH and HNZ, unless amendments are deemed appropriate to meet the objectives of CHA. Where amendments are to be applied these must be stated in the 'Rules & Regulations' document pertaining to a specific CHA competition.

By submitting an entry for a CHA competition it is deemed that the entrant (e.g. affiliated member of CHA and its individual participants) has accepted to compete in accordance with these By-Laws, the Rules and Regulations pertaining to that competition and the CHA Code of Conduct.

Hockey Balls

All teams are to supply their own match ball, which should be white and conforms to the Rules of Hockey. The ball provided by each team is to be used for one half of a scheduled fixture, unless the teams agree otherwise. Coloured balls may be used by mutual consent of the teams and umpires.

Protective Equipment

All participants must wear mouth guards and shin guards when participating. Team Managers are to control the use of mouth guards and shin guards, not the umpires. However, if an umpire identifies a participant failing to comply with this requirement, the umpire will ask the participant to rectify this immediately and leave the field to do so. If a participant fails to comply with the umpires request, either by refusing to leave the field or returning to the field without both mouth guard and shin guards in place, then the participant will be deemed an 'illegal player' and the fixture will be awarded to the opposing team by forfeit. The participant(s) concerned will be suspended in line with the rules identified under 'Defaults & Forfeits' within these By-Laws.

Field players may wear a smooth flush fitting facemask when defending a penalty corner or penalty stroke. The facemask must be removed safely and dispensed of so it is outside of the field of play before the player takes part in the game outside the circle. (There should be no delay in donning protective equipment at Penalty Corners or Penalty Strokes).

Blood Rules

If a player sustains an injury which causes bleeding then that player must leave the field of play as soon as possible and shall not re-enter until the bleeding has ceased and the wound is adequately covered. (Time is stopped for serious injuries.)

Blood stained clothing must be replaced and equipment cleaned before re-entry to the field of play. If it is not possible for a player to wear the same number on a replacement shirt, then the player cannot take the field until an umpire is notified of the change in playing number at an appropriate stoppage in play.

If blood staining to the field of play should occur then immediate cleaning must take place by applying 80% alcohol (if a grass field) or rubbing with a cloth soaked in 80% alcohol (if an artificial surface field) for approximately one minute. (During this operation there will be a time stoppage of play).

Anti-Doping

All individuals participating in CHA competitions are required to be 'drug free'. CHA endorses regulations governing the control of drug abuse by athletes as stipulated by the New Zealand Olympic Committee (Inc.), the International Olympic Committee, the FIH, Sport New Zealand and Drug Free Sport New Zealand.

Any penalties imposed on an athlete by any of the above organisations in relation to drug abuse will be recognised and applied by CHA.

Head Injuries

CHA insists that a player that has received a head injury with suspected concussion, irrespective of whether the injury occurred while playing hockey, may only commence playing again when a medical certificate clearing the player of concussion has been supplied to the CHA office.

To achieve a safe environment we will require the following steps in relation to head injuries on all Canterbury Hockey turfs:

- If a player is injured in the head the Umpires &/ or Team Manager must require the player to stop playing & move to the Dug-Out
- The Team Manager must require the player to obtain medical treatment either immediately or as soon as practical
- The Umpires must note the injury & player on the Game Card, & advise the Venue Supervisor.
- The Venue Supervisor must complete the Accident/incident Reporting Form - note: this form should be completed for ALL injuries
- The Office Support will record in a register any injured players reported & advise the Club Secretary or School TIC

- The injured player will not be able to resume playing until a Doctors Certificate is provided to the Office Support, who will then advise the Club Secretary or School TIC.

Participants

A 'participant' is any person who engages in a competition under the jurisdiction of CHA. However, CHA recognises two types of participants – 'Social Participants' play for teams in competitions that do not require payment of the HNZ Affiliation Fee and 'Registered Participants' who play for affiliated members of CHA in competitions that require the payment of the HNZ Affiliation Fee.

Participant Eligibility

Registered Participants are only permitted to play for one (1) affiliated member of CHA. In doing so they are permitted to play for multiple teams of that affiliated member provided that all 'Rules & Regulations' stipulated for each CHA competition are adhered to by the participant and the member and that failure to do so will result in penalties being imposed.

Where a CHA competition specifies restrictions on player eligibility (e.g. age restrictions), the age restrictions to be applied will be consistent with the interpretation of those restrictions by HNZ, as specified in player eligibility for equivalent national tournaments.

Participant Transfers

In situations where a Registered Participant wishes to play for more than one affiliated member of CHA in the same season, (typically as a result of the affiliated member to which the Registered Participant belongs not having teams entered in a particular CHA competition), that is permitted pending the submission to CHA of a completed 'Club To Club Player Temporary Transfer Form' (Appendix 3).

No Registered Participant is permitted to play for more than one affiliated member of CHA in a particular competition in the same season, including different divisions within a particular competition, without submitting to CHA a completed 'Club To Club Player Temporary Transfer Form' for the consideration and approval of the appropriate operational committee responsible for the administration of the relevant CHA competition. If the request for temporary transfer is not approved, failure to adhere to this ruling will result in the participant and the member for whom they illegally play being subject to penalties.

If a Registered Participant wishes to transfer permanently from one affiliated member to another, that is permitted pending the submission to CHA of a completed 'Club to Club Player Transfer Form' (Appendix 2).

If a participant is transferring to Canterbury from another province within New Zealand and wishes to become a Registered Participant of an affiliate member of CHA, they must first arrange for the completion of a 'HNZ Association to Association Player Transfer Form' (Appendix 1) and submit the completed form to CHA.

If a participant is transferring to Canterbury from another country they are not required to complete any formal transfer process and can simply be registered by an affiliated member as a Registered Participant.

In all transfers of Registered Participants, the transfer is not deemed to have been accepted / approved until such time as notification is provided by CHA to all relevant parties that the transfer has been processed. Until such time the Registered Participant is only permitted to play for their existing affiliated member as recorded by CHA.

Code Of Conduct

All participants (i.e. Social Participants and Registered Participants) are required to comply with the CHA Code of Conduct. CHA has adopted the HNZ Code of Conduct (Appendix 4).

Defaults & Forfeits

Defaults – A default occurs when one team is unable to field the minimum number of participants for a fixture. A default can occur prior to the start of a fixture, with one team providing a formal indication that they will be unable to play a particular fixture, or during a fixture if injury or suspension result in the number of participants on the field for a team falling below the stipulated minimum number. In all default situations the opposing team is the winner of the fixture.

Forfeits – A forfeit occurs when one team uses an ‘illegal’ participant. A participant is deemed ‘illegal’ if they are ineligible to play for a team because they have not completed any necessary transfer process to play for that team; they have been suspended, disqualified or expelled by CHA; they are ineligible to play for a particular team according to the Rules and Regulations of a particular CHA competition; they do not comply with uniform and/or protective equipment requirements; or any other action considered to make a participant illegal.

In the case of defaults and forfeits the score will be recorded as a 5-0 win in favour of the opposing team. However, if at the time a team defaults or forfeits, the goal difference is more than +5 in favour of the opposing team then that score will stand.,

For forfeits, the illegal participant(s) will be suspended for two weeks, but unlike the two week suspension applied for a red card or the accumulation of twelve points under the card system, a participant’s accumulated points will not be discarded. Any team that plays an illegal participant will also lose competition point’s equivalent to one win (typically three competition points).

In any case where in the reasonable opinion of CHA a default or forfeit is an attempt to manipulate the result of a fixture and therefore standings within a specific competition, CHA is permitted to apply such penalties as deemed appropriate,

including the application of an alternate score for the fixture and the deduction of competition points.

Competition Structure

The operational committee responsible for each CHA competition is permitted to determine the competition structure (e.g. number of matches, process for determining final placings) that will be applied in each competition. This includes the option to apply different structures for various grades within a single competition.

However, unless otherwise specified in the specific 'Rules & Regulations' of a particular competition, the following processes will apply to various formats that may be utilised:

Round Robin

Points will be allocated as follows for fixtures played within a round

robin: Win – three (3) points (including win by default or forfeit)

Draw – one (1) point, two (2) points if game is called off due to natural causes and not able to be rescheduled as outlined in the Rules and Regulations.

Loss – zero (0) points (including loss by default; loss by forfeit will incur penalty of -3 points)

To determine the placings within a round robin the following criteria will be applied in descending order, with the team with the higher total on any specific criterion awarded the higher finishing position:

1. Number of competition points obtained (including any bonus points or deductions)
2. Number of fixtures won (including any wins by forfeit or default)
3. Goal differential (total goals scored less total goals conceded)
4. Goals scored
5. Apply the process outlined in 1 to 4 above over solely the matches involving the teams yet to be separated
6. Toss a coin

In the event that it is necessary for a round robin to be concluded with teams having played a different number of fixtures, most likely to occur a result of a cancelled fixture not being able to be rescheduled before the conclusion of the round robin, then the following criteria will be applied in descending order to determine placings within a round robin, with the team with the higher total on any specific criterion awarded the higher finishing position:

1. Number of competition points obtained (including any bonus points or deductions) divided by number of fixtures played
2. Number of fixtures won (including any wins by forfeit or default) divided by number of fixtures played
3. Goal differential (total goals scored less total goals conceded) divided by number of fixtures played
4. Goals scored divided by number of fixtures played
5. Apply the process outlined in 1 to 4 above over solely the matches involving the teams yet to be separated

6. Toss a coin

(Note: Forfeits and defaults are considered to be completed fixtures and therefore those fixtures have been played)

Knock Out or Elimination Matches

In all fixtures where a winner must be identified to allow the competition to progress under its specified format, the following criteria will be applied in descending order to determine the winner:

1. The team that has the higher score at the end of regulation time
2. The first team to score in a pre-determined period of extra time
3. The team that wins a Penalty Strokes competition as per NZHF tournament rules and regulations. In CPL grade a Penalty Strokes competition will be replaced by a Penalty Shoot Out competition as per the NZHF tournament rules and regulations for Penalty Shoot Outs.
4. In the event Penalty Strokes are not possible, the team that finished with the higher ranking (if a previous component of the competition assigned each team a comparable ranking). (Note: a comparable ranking requires both teams to have advanced from the same pool during a round robin phase of the competition).
5. In the event Penalty Strokes are not possible and neither team holds a higher ranking, then the team that scored last in regulation time will advance.
6. Toss a coin.

Uniforms

All affiliated members must ensure the playing colours that will be worn by their teams are registered with CHA. A colour photograph or drawing of the design of all playing uniform variations of the registered colours must be provided to CHA for endorsement at the start of each competition season.

All affiliated members must also have an alternate strip of contrasting colours.

All teams belonging to an affiliated member in a competition that requires participants to be Registered Participants, must have those teams play in the approved playing colours of that affiliated member. In order to prevent confusion between teams, umpires will have discretion to require a player (e.g. goalkeeper) wearing a non-registered colour to make a change.

If in the opinion of CHA two teams' colours are too closely matched, the team who has registered their colours first with CHA will remain in their colours while the other team will wear their alternate strip.

All participants and umpires are required to adhere to appropriate dress standards. Players are not to wear hard peaked caps and are to ensure socks are pulled up and shirts are tucked in, unless designed otherwise.

Sponsorship

Sponsorships of teams in CHA competitions must be identified on team entry forms or in correspondence to the CHA office. If the sponsorship does not conflict with any CHA sponsorship obligations then the sponsorship can be recognised as

part of a team's formal name on competition documentation and in media releases.

Team uniforms may display sponsorship logos provided that:

1. CHA has confirmed the sponsorship is acceptable to be recognised in CHA competitions on the basis of not bringing the game into disrepute;
2. Playing numbers on uniforms are clearly visible and not impaired by any sponsorship logo; and
3. The cumulative size of all logos on a player's uniform does not exceed 200 square centimetres.

Cancellations

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The process for deciding on, and advising of, game cancellation is attached (Appendix 5).

Protests

If a team wishes to lodge a protest in relation to a completed fixture, then this must be indicated on the match scorecard by writing 'Under Protest', or any other words to indicate that a protest is to be submitted. The full nature of the protest must then either be included on the scorecard (if space permits), written on a separate piece of paper and attached to the scorecard, or submitted in writing to the CHA office by the end of the next business day following the completion of the fixture. (Protests regarding umpiring decisions cannot be heard. Protests of a technical or procedural nature can be heard).

Protests will be considered by the relevant CHA operational committee responsible for the specific competition to which the fixture being protested pertains. The committee is permitted to gather whatever information is deemed necessary to assist in determining the outcome of the protest, and will notify the appellant within 48 hours of reaching that decision.

Right of Appeal

The process for any appeal of a decision made by an operational committee responsible for the administration of a particular CHA competition will be as follows:

1. The appellant must submit in writing to the CHA office the aspect of the 'Rules & Regulations' of a specific CHA competition being appealed and/or the interpretation of those 'Rules & Regulations' being appealed and the basis for the appeal;
2. The relevant CHA operational committee will consider the appeal, gathering whatever information is deemed necessary to assist in determining the outcome of the appeal, and will notify the appellant within 48 hours of reaching that decision;
3. If the appellant is not satisfied by the outcome of the appeal, they are entitled to make a secondary appeal to the CHA Chief Executive Officer. The decision made by the Chief Executive Officer will be final.

Discretion

In any situation where the interpretation and/or application of these By-Laws is unclear, the CHA Chief Executive Officer shall have the authority to interpret and

adjudicate on the appropriate interpretation and application, with the 'spirit of the game' to be the guiding principle in reaching a reasonable decision in the best interests of the sport.

In any situation where the CHA operational committee responsible for the administration of a particular competition believes that it is in the best interests of the competition to include in that competition's 'Rules & Regulations' content that conflicts with the CHA By-Laws, that committee must submit a request to the CHA Chief Executive Officer seeking approval for the intended content. The CHA Chief Executive Officer will use their discretion to determine if the proposed content is appropriate for adoption.

ASSOCIATION TO ASSOCIATION PLAYER TRANSFER FORM

NAME OF PLAYER TRANSFERRING	_____
SIGNATURE OF THE PLAYER	_____

<u>NAME OF CLUB TRANSFERRING FROM</u>	_____
We hereby acknowledge that _____ is a financial club member and is free to transfer to any club of his/her choice.	
Name (Club Secretary)	_____
Signed (Club Secretary)	_____
Date Signed	_____
<u>ASSOCIATION TRANSFERRING FROM</u>	_____
Name (Association Secretary/Chairperson)	_____
Signed (Association Secretary/Chairperson)	_____
Date Signed	_____

<u>NAME OF CLUB TRANSFERRING TO</u>	_____
Name (Club Secretary)	_____
Signed (Club Secretary)	_____
Date Signed	_____
<u>ASSOCIATION TRANSFERRING TO</u>	_____
Name (Association Secretary/Chairperson)	_____
Signed (Association Secretary/Chairperson)	_____
Date Signed	_____

A copy of this form must be retained by both Associations and
one copy must be forwarded to Hockey NZ to confirm the Transfer.



CLUB TO CLUB PLAYER TRANSFER FORM

NAME OF PLAYER TRANSFERRING	_____
SIGNATURE OF THE PLAYER	_____

<u>NAME OF CLUB TRANSFERRING FROM</u>	_____
We hereby acknowledge that _____ is a financial club member and is free to transfer to any club of his/her choice.	
Name (Club Secretary)	_____
Signed (Club Secretary)	_____
Date Signed	_____

<u>NAME OF CLUB TRANSFERRING TO</u>	_____
Name (Club Secretary)	_____
Signed (Club Secretary)	_____
Date Signed	_____

A copy of this form must be retained by both Clubs and one copy must be forwarded to the Canterbury Hockey Association to confirm the Transfer before the player commences playing for their new club.



CLUB TO CLUB PLAYER TEMPORARY TRANSFER FORM

<i>NAME OF PLAYER TRANSFERRING</i> _____
<i>SIGNATURE OF THE PLAYER</i> _____

<i>NAME OF CLUB TRANSFERRING FROM</i> _____
We hereby acknowledge that _____ is a financial club member and is permitted to transfer to another club of his/her choice to enable participation in the _____ competition that our club does not intend to enter a team.
<i>Name (Club Secretary)</i> _____
<i>Signed (Club Secretary)</i> _____
<i>Date Signed</i> _____

<i>NAME OF CLUB TRANSFERRING TO</i> _____
We hereby acknowledge that _____ remains a financial club member of the club from which they are transferring and that this transfer only permits participation for our club in the above stated competition for the current season.
<i>Name (Club Secretary)</i> _____
<i>Signed (Club Secretary)</i> _____
<i>Date Signed</i> _____

A copy of this form must be retained by both Clubs and one copy must be forwarded to the Canterbury Hockey Association to confirm the Transfer before the player commences playing for their additional club.